

IAACE Board Meeting Minutes
Friday, November 8, 2019
10:00 am – 11:30 am (EST)
Oakland City University 905 Southfield Drive Suite 145 Plainfield,
IN <https://zoom.us/j/3177219365>

Mission: To advocate for adult education in Indiana.

Vision: We cultivate leaders who advance adult education for stronger communities in Indiana.

Present: Lara Pastore, Laura Smart, Rob Moore, Sheila Butler, Jerry Haffner, Konnie McCollum, Lisa Cruea, Karen Crawford, Cynthia Warner-Lowe, Natalie Reuter
On call: Jenn Wigginton

I.10:00 am Call to Order—Ted/Laura

II.10:01 am Approval of September Minutes – Sheila

- a. Konnie moved to approve with Cynthia seconded All in favor
Correction in old business– feed back to feedback

III.10:02 am Treasurer Report— Lisa, Treasurer

- a. Lara moved to approve Rob seconded All in favor

IV.10:05 am State AE Update—DWD with Jerry

- a. Staff changes in AE – will be announced in call Wed. Jose is now state academic and career liaison – develop academic and career coaches. Dan will be AEC region 1 continuing with 4 and PD project. Lance will be new region 2 AEC as well as 3 and 6. Scott Mills Region 5 AEC and point for DOC and support grants Donna Lovelady will continue with grants but will be primary contact Send success stories to Dan or Nancy

Marilyn and Jerry had opportunity to present in Seattle on PDF project. Very well received and 4 other states are interesting in replicating.

Governor's workforce cabinet and listening tours. Most recently on Tuesday in Indy and he attended the New Albany one as well and there are 3 remaining. Encourages us to go to one. Remaining dates and location are: Nov 13 South Bend Nov 21 Muncie and Nov 25 LaPorte, they are all at their public libraries. Places to share concerns, successes and challenges. If you can't attend go the Governor's Workforce website gwcpubliccomment@gov.in.gov to leave comments.

Director and PDF meeting Dec. 6 at Shepherd Community Center. Rep coming from DOE giving ideas and tips on safety.

Performance: 13541 enrollment – 11649 last year up about 1900 from last year. MSG 45.5% last 35.52% - 12% increase. HSE's are up. 1389 last year 741 up about 650. Doing great work across the state.

V.10:15 am Governor Cabinet Update-Michelle

- a. Meeting this morning

VI.10:20 am COABE Update

- a. Sent letter asking for help on updating Fact sheets. Needs them by Nov. 15.
Rob said he would respond on behalf of IAACE.

VII.10:25 am Committees/Task Force Reports

- a. Advocacy
 - a. Ted signed our agreement with Barnes and Thornburg 25,000 plus
Lobbying registration fee and Nov 1 through March 31
- b. Adult Learner Committee- Konnie
 - i. First meeting derailed by illness so meeting next week.
- c. Audit- Lara
 - i. Went through past 2 years of budget. Only thing she noted we did not
budget for Joe Loftus. Everything else looked consistent.
- d. Communications- Caroline
 - i. Jenn Reported – for Nov. Newsletter will come out the 3rd week. Nothing
scheduled but push for renewals and memberships. Wants to create a
business card for M and M's and use recruit among our staff. Carolyn
suggested using Halloween to recruit new members. Old members that came
back. Social media is on call proposals and thanksgiving. Get newsletter by
the 19th.

Laura thanked her for her amazing social media.

- e. Conference – Laura/Jenn
 - i. Call for Proposals is active. – 3 call for proposals have come in.
 - ii. Sponsor recruitment is active.
 - iii. Draft schedule is complete.
 - iv. Registration will open in January
 - v. Awards Committee- Natalie
 - 1. February 2020 Nominations will open
- f. Elections Committee – Ted
 - i. Sara Gutting, Deb Sherwood, Jeff Clutter are committee
 - ii. President Elect, Treasurer and four Board positions
 - 1. Nominations February
 - 2. Voting March
- g. Employer Engagement- Michelle - NO Report this month
- h. Literacy/ILA- Bob/Michelle
 - i. Literacy Fund Transfer to ILA
 - i. Board meeting last night. Cynthia and Ted were there. Working
on revising bylaws and want to meet next month to vote.
- i. Membership- Cynthia 529 members 479 with members and 50 w/o
membership. 66 are past due – Jenn showed her how to find their names for a love
note.
- j. Professional Development Committee- Sheila
 - i. [Proposal Professional Development Opportunity](#)
 - ii. Read Letter from Timmie
 - iii. Sheila moved to approve pursuing Karen seconded All in favor with Karen,
Jenn, Lara, Timmie and Sara

VIII.11:15 am Old Business

- a. Success Story Book - Natalie has asked for quotes but not gotten answers and Michelle is absent.
- b. Executive Director Evaluation- Ted/Michelle - Ted sent something around but no feedback..
- c. Workforce Development Conference- Michelle/Lara
Michelle did most of the work. Lara said it was OK- only 25-30% were employers – mostly other vendors. She got some ideas of other agencies that could compliment. Cook Medical and Excell Centers were the main focus and had sessions. We had a table in the hallway. No employers stopped by to visit. Laura asked if we should do it again? Was it good to be there – probably. Is it a must be? No – It would be better if we could present. Jenn said they provided us a list of attendees – there were no emails only addresses. Rob asked if we could divide up by director's region? Rob asked to take it and send it out the other directors in the state – Thanks Rob!!!
- d. HSE for High School -Lara
Met with Senator Raatz – sponsored graduation alliance bill. He is interested in authoring legislation for this. Asked for wording to help with writing this. This was a pleasant surprise. Holly Sullivan from Evansville is interested. Both legislatures wants pilots to happen in their districts. Evansville and Richmond. Jerry put them in contact with directors in those areas. Joe said he would get this document to us to approve. We want it to be good for both.

Rob said this is a great Offensive move as opposed to always having to be on defense. Thanks Lara and Joe.

IX.11:30 am New Business

Jay Snyder Webinar: A2Z Math Webinars – www.a2zhsemath.com \$50 per month per corporation/center He just joined back membership this week. Jenn will put in newsletter as a teaser. We will look at it as a PDF committee.

X.11:40 am Announcements

- a. Next Meeting Friday, December 13, 2019 10:00 am
Pot Luck and Dirty Santa Exchange??????

Conference Committee immediately after

Rob shared: ETS – have a lobbyist going to be registered in Indiana. They do HI Set they want time in front of board to make present to us. Jerry said they have a meeting with Indiana Adult Ed week of Thanksgiving. Some states do all 3 tests. Discussion that it seemed like a lot to manage. Jerry went to the HI Set conference in summer. Their lobbyist is former Indiana DOE employee. Contract with TASC comes up 2020-2021. Natalie added that she feels why Indiana is in top 3 because we are consistent. Sheila said having the GED would be nice because our border states use GED. Jerry said that they must be able to give paper pencil test. Rob asked if scores are combined among tests in those states that give all 3. Some states do but most do not. Lara is confused that if a

state offers all 3, do testing centers have to offer all 3 or they can choose-
answer again some states do other require them to use them all. Monetarily it
could be a nightmare. GED is much more expensive.

XI.11:45 am Adjourn (Conference Committee meets at Noon)

Cynthia moved to approve Lara seconded All in favor