

IAACE Board Meeting Minutes

Friday, December 13, 2019

10:00 am – 11:30 am (EST)

Oakland City University 905 Southfield Drive Suite 145 Plainfield, IN

Present: Jenn Wigginton, Lara Pastore, Ted Pearson, Sheila Butler, Rob Moore, Natalie Reuter, Laura Smart, Caroline Foster

On call: Konnie McCollum

Absent: Lisa Cruea, Michelle Davis, Cynthia Warner-Lowe, Karen Crawford, Bob Stephenson

- I. 10:00 am Call to Order—Ted
- II. 10:01 am Approval of November Minutes – Sheila
 - a. Laura Smart Moved Caroline Seconded All Approved
- III. 10:02 am Treasurer Report— Lisa, Treasurer
 - a. Rob Moved Lara Seconded All Approved
- IV. 10:05 am State AE Update—DWD
 - a. No Jerry today
- V. 10:15 am Governor Cabinet Update-Michelle
 - a. No Michelle
- VI. 10:20 am COABE Update
 - a. Jenn forwarded Region 4 notes. Awards have been extended to Dec. 31. Jenn thinks the nominee who originally nominated should nominate who won last year. This was discussed. We could submit in nominator's name. Nominator's get a stipend. Ask nominator now and give them offer to do it or offer to do it for them if they say no.
- VII. 10:25 am Committees/Task Force Reports
 - a. Advocacy – Rob
 - i. Today sent in Legislative engagement letter
 - ii. NLJ provider is skimming us down to a few trainings that we cannot give anyway. Welding is one of them. If you have a prescheduled training, they may allow it. Do not bend the ears of legislators at this time;;, Marilyn is working on it.
 - iii. We have movement on partnership with high schools for HSE, Lara will report.
 - b. Adult Learner Committee- Konnie
 - i. Had informal meeting and came up with ideas. How do we get students involved in IAACE for advocacy? Scholarships for student ambassadors for COABE and other ideas. Would it be possible for a student ambassador to sit on the IAACE Board? They have a student in Region 10 who formed a 5K and they named him a student ambassador. Asked for feedback. Everyone agreed they are on the right track.

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- c. Audit- Lara
 - i. Nothing
- d. Communications- Caroline
 - i. Please continue to #IAACE and take a picture today
- e. Conference – Laura/Jenn
 - i. Call for Proposals is active.
 - 1. Met with Wilma and finalized plans. We have 14 – Sheila is putting in 2.
 - ii. Sponsor recruitment is active.
 - 1. We need a sponsor for photo booth, we can rent; Laura's daughter is running it.
 - iii. Draft schedule is complete.
 - iv. Registration will open in January
 - v. App – Pathables wants us to upload all of the members before the conference, which might motivate people to register, and they would have access to everything even if they did not come. Could roll out even sooner. If no objections that is what we will do. No objections.
 - vi. Awards Committee- Natalie
 - 1. February 2020 Nominations will open
- f. Elections Committee – Ted
 - i. Sara Gutting, Deb Sherwood, Jeff Clutter are committee
 - Jeff Clutter has taken another position, so we need to find a third person.
 - ii. President Elect, Treasurer and four Board positions
 - 1. Nominations February
 - 2. Voting March
- g. Employer Engagement- Michelle
 - i. Cancelled last meeting, so have not met.
- h. Literacy/ILA- Bob/Michelle
 - i. Literacy Fund Transfer to ILA
 - ii. Had board meeting, they approved revised bylaws.
 - iii. Do we want the last meeting minutes included in ours?
- i. Membership- Cynthia
 - i. No Cynthia

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- ii. Jenn didn't find anything in bylaws, if an organization pays a team members membership and that member leaves can that membership transfer. Literacy center has asked.
- iii. Lara moves to allow, Caroline seconded all approve.

- j. Professional Development Committee- Sheila
 - i. [Proposal Professional Development Opportunity](#)
 - ii. [Will meet in January.](#)

VIII. 11:15 am Old Business

- a. Success Story Book
 - i. Michelle has the quotes but she is not there.
- b. Executive Director Evaluation- Ted/Michelle
 - i. Still in progress
- c. Workforce Development Conference- Michelle/Lara
 - i. This was covered last time.
- d. HSE for High School -Lara
 - i. Lara and Natalie met with rep from Legislative Services yesterday. Joe Loftus really helped. They are in the midst of drafting legislation. Once it comes in, it will be forwarded to Ted and Rob. Must be drafted by end of Calendar Year and it will go to session on a Wednesday in January. Two-year pilot, it would go through Workforce cabinet but may go through DWD and Lara wants IAACE to be part of it.
 - ii. Natalie says it was an exciting meeting. They were very enthusiastic. She spoke to one of the Workforce board and they were concerned that it would cause everyone to drop out.
 - iii. They must be a 4th year Senior, 20 or less credits and other things to prevent this.
 - iv. Natalie says Lara is the brains behind all of this and she should be proud.
 - v. It is layering in adult ed services but they cannot be enrolled in Adult Ed so funding will have to come from a 3rd party or the school itself.

IX. 11:30 am New Business

- a. No new business

X. 11:40 am Announcements

- a. Next Meeting Friday, January 10, 2019 10:00 am
Conference Committee immediately after

XI. 11:45 am Adjourn (Conference Committee meets at Noon)

- a. Rob Moved Lara Seconded All Approved