

IAACE Board Meeting

Oakland City University, 905 Southfield Drive
Suite 145, Plainfield, IN 46168

Topic: March IAACE Board Meeting

Time: Mar 8, 2019 10:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/3177219365>

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Meeting ID: 317 721 9365

Find your local number: <https://zoom.us/u/adZmDBVGDX>

Friday, March 8, 2019

Mission: To advocate for adult education in Indiana.

Vision: We cultivate leaders who advance adult education for stronger communities in Indiana.

Happy Birthday to Christy (13th) and Polly (19th)!!

- I. Call to Order—Michelle Davis
 - a. Present: Sheila Butler, Michelle Davis, Konnie McCollum, Christi McIntyre, Rob Moore, Polly Redmond, Natalie Reuter, Cynthia Warner-Lowe, and Jennifer Wigginton
 - b. Call In: Marilyn Pitzulo, and Lisa Cruea
 - c. Absent: Caroline Foster, Mike Landram, Ted Pearson, and Laura Smart
- II. [Approval of February Minutes](#) – Natalie Reuter
 - a. Motion to approve February minutes made by Rob Moore, seconded by Polly Redmond, all approve.
- III. Treasurer Report— Sheila Butler, Treasurer
 - a. Motion to approve the treasurer's report made by Cynthia Warner-Lowe, seconded by Konnie McCollum, all approve.
- IV. State AE Update—DWD
 - a. The continuation grant has been released and is due April 1, 2019. A FAQ will be posted to the DWD website on March 8, 2019. Questions and responses will be reviewed on the upcoming Statewide Adult Education Call.

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- b. Indiana's TABE representative will be changing. For the time being, contact Mike Johnson with any questions.
- c. An additional DWD WEI/IET training has been scheduled for May 14 from 10:00-3:00 at Ivy Tech Kokomo.
- d. Statewide performance:
 - i. Measureable skill gains 2018-19: 51.33% and in 2017-18 we saw a similar percentage at this time of year. In 2017-18 measurable skill gains could only occur in the focus subject and in 2018-19 gains can occur in any subject. The new TABE 11/12 also effects measurable skills gains.
 - ii. Enrollment 2018-19: down 1,000 ABE students
 - iii. HSEs earned 2018-19: 2, 131 and in 2017-18 it was nearly 2,500
 - iv. Separation rate 2018-19: 21% separated and in 2017-18, 18% separated without a gain
- e. At the most recent workforce cabinet meeting a policy committee was created. They will have their first meeting on March 19. They have requested DWD provide data around WorkINdiana. They will be making policy decisions around how the adult education population receives training.
- f. DWD Leadership Team has a new staff member.

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- g. Commission Payne agreed that all Next Level Job participants can be screened by providers as necessary. As an example, students can be required to attend orientation, pre-test, and attend ABE class.

V. Governor Cabinet Update-Michelle

- a. Marilyn Pitzulo and Michelle Davis met with the Commissioner in February. They discussed Next Level Jobs, WEI and employer engagements. Specifically, they discussed the very large increase in the numbers of employer partnerships. He was pleased and encouraged Adult Educators to continue to build these partnerships.
- b. Commissioner Fred Payne will be at the IAACE Conference on the Thursday.

VI. COABE Update- Sara Gutting

- a. Encourage staff to use the Educate and Elevate Campaign Tools.
- b. If you are attending the COABE conference, the hotel block is full.
- c. Michelle Davis has had two meetings with the Michigan and Ohio Adult Education State Associations. They discussed funding the following topics:
 - i. Membership fees (\$35, \$50, \$99) and who pays (individual or program),
 - ii. if a member is associated with a school corporation they give the Superintendent a free membership to keep them informed about adult education,
 - iii. Michigan offers a free lunch to all members on a monthly basis at meetings to encourage participation from members,

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- iv. Free annual conference registration/hotel cost for Board Members, and
- v. Rob Moore requested to see if they have any information about Graduation Alliance.

VII. Committees Reports

a. Audit-Michelle Davis.

- i. No update.

b. Advocacy-Rob Moore

- i. HB1002-Governor's Workforce Bill passed the House and will be considered by the Senate Education Committee. Our lobbyist is pushing to try to increase the \$1 million remaining of the WorkINdiana allocation and raise it the amount that has been allocated to adult education provider.
- ii. HB1224-It did not make it out of the Ways and Means Committee. The author has supported SB607.
- iii. SB607-Workforce Diploma passed the Senate and will be considered by the House Education Committee. The funding language was removed.
- iv. SB464-Allows for free TASC testing for homeless youth. We continue to ask who will cover the testing cost and question if their language to prevent out of state youth from testing in Indiana. The Bill has passed the Senate and has been referred to the House. We have an advocate, Senator Behning. He is the House Chair of Education Committee and represents Marion and Hendricks County and works for Marian University.

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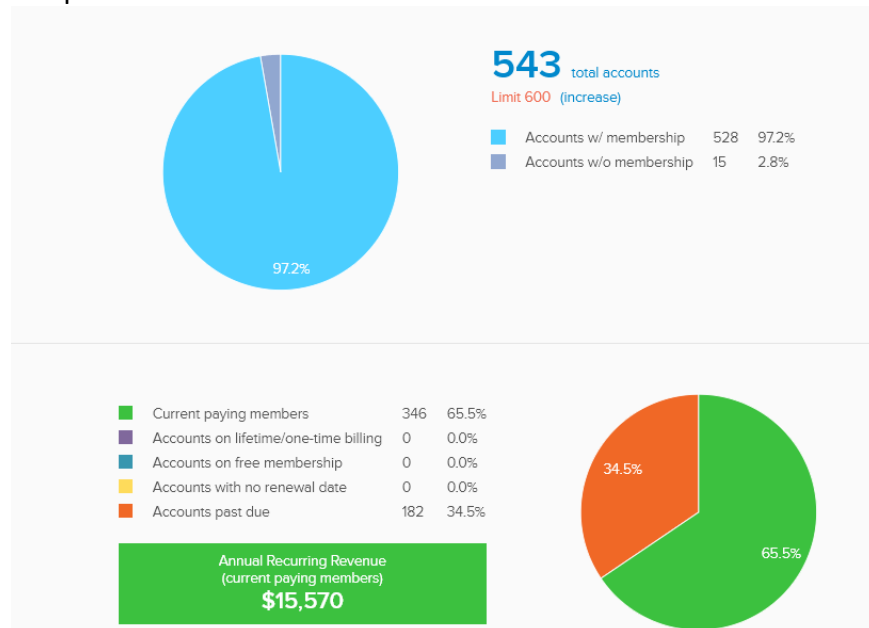
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- c. Communications- Caroline/Jenn
 - i. Conference Schedule will be released and board members voting is going well.
- d. Membership- Laura/Jenn
 - i. Membership Works Update –individuals have one month to renew memberships



- e. Conference- Jennifer Wigginton
 - i. Board Members should plan to arrive Tuesday at 4:00 to help set up. There will be a board meeting at 6:00.
 - ii. Dress –
 - Wednesday -Super Heroes Costume or a Super Hero Shirt
 - Thursday-Dress Professional for Commissioner Visit
 - Friday- Polo
 - iii. [Exhibitor/Sponsor Registration](#) – \$5,120

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- Platinum #3
- Gold Sponsor-#1
- Bronze- #4
- Exhibitors -#10

iv. Lip Synch Challenge – 1, All Board Members are Encouraged to Create One

f. [Employer Engagement](#)- Christi McIntyre

- i. Wayne Township is creating a generic video that can be customized by any program through Eric Weddle with WFYI. Could we have them run a story about adult education? Could we pay for him to attend the conference on Thursday? Christi McIntyre will ask him if he would like to be a vendor at the Conference.
- ii. Toyota is collaborating with Vincennes University. The automaker is awarding a \$60,000 grant to pay for HSE testing for qualifying individuals to support the community and their workforce needs in Southwest Indiana. They are also supporting the annual graduation ceremony and equipment to support distance learning.

VIII. Old Business

- a. IN Literacy Association Board of Directors Appointment-Motion to have President and President Elect and a Sitting Board Member Cynthia Warner-Lowe appointed on the Indiana Literacy Association made by Rob Moore, seconded by Polly Redmond, all approve.
- b. [By Laws](#) Changes
 - i. Changes include: allowing electronic voting by members, specifying supervision of Executive Director, detailing Indiana Literacy Association members, outline treasurer's responsibilities, creating flexibility in the number of meetings held annually, and details about required committees.
 - ii. Motion to approve changes will occur at the annual meeting.

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- c. Conference Shirts
 - i. Natalie will order and issue invoices to each individual. Shirts will be delivered on Tuesday at Board Meeting before the Conference.
- d. [Conflict of Interest Policy](#) was signed by all Board members.
- e. [Annual Meeting Agenda \(click for link to review\)](#)
- f. Awards will be determined in committee

IX. New Business

- a. Proposal Professional Development Opportunity- Michelle Davis
 - i. Proposal that IAACE member will be able to pay for professional development. Members will pay for PD, IAACE will be able to keep a percentage of the money, and the presenters will also receiving funding for providing PD.
 - ii. They will offer PD that our members are requesting. This is in addition to the PD offered by the PDF. They would like to offer an additional robust PD events.
 - iii. Board members will review the proposal and discuss it further at the April Board meeting.
- b. Annual Meeting-All Committee Chairs should send one slide to Jennifer Wigginton explaining what your committee has accomplished this year. Information can also be placed on the website and/or the app. Each Chair will also present their slide at the annual meeting.

X. Announcements

- a. Next meeting will be held on April 23, 2019 at Conference Fairbanks Room 6:00 pm.

XI. Adjourn Board

- a. Motion to adjourn meeting made by Natalie Reuter, seconded by Polly Redmond, all approve.